



# May I help you? Services of the library system

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#### The Social Sciences Libraries network

Padua University Library system has chosen an organisation by **network of libraries**.

Polo di Scienze Sociali is the network of the libraries of the Social Sciences Area

The Statistical Sciences library
belongs to the
Social Sciences Libraries
network



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# The Social Sciences Libraries network



Polo di Scienze Sociali includes the following libraries:

- Biblioteca di Scienze Politiche "Ettore Anchieri"
- Biblioteca "Ruggero Meneghelli" Diritto Comparato
- Biblioteca di Scienze Statistiche "Bernardo Colombo"
- Biblioteca di Geografia, Scienze Economiche e Aziendali ed Emeroteca di Ca' Borin







# What you can find in our Libraries

- Reading rooms
- Books and coursebooks
- Journals
- Copy machines
- Computers



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## Are you looking for a book or a journal?

Visit the <u>University catalogue</u> to find books and journals shelf number. Then locate them on the shelves.









### How to borrow books

To borrow books you have to show **your student card** to the librarian at the circulating desk.

You can borrow up to **20 books at a time** from the Social Sciences libraries.

A book can be borrowed **for 60 days**and the loan renewed for 5 times



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### How to borrow books



You can borrow books that have the "prestabile" status.

Sublibrary		Location	Status	Availability *
Polo di Scienze Sociali	Biblioteca di Scienze Statistiche 'Bernardo Colombo'	S.306-451	Prestabile	On Shelf



You cannot borrow books that have "Non prestabile" status.

Sublibrary		Location	Status	Availability *
Polo di Scienze Sociali	Biblioteca di Scienze Statistiche 'Bernardo Colombo'	EI.5DA.1.0.01.218	Non prestabile	On Shelf

**Pay attention**: if there is a date in the right column, the book is on loan until that date or until it's returned.

Sublibrary		Location	Status	Availability *
Polo di Scienze Sociali	Biblioteca di Scienze Statistiche 'Bernardo Colombo'	FRDOC.433	Non Prestabile - Fondo ricerca	02/10/17







### Renewals and reservations

#### You can also:

- 1. Reserve a book when it is on loan: go to the catalogue and click on the My library card link, enter your "matricola" number and "codice fiscale". When the book is returned to the library, you will be notified.
- 2. Renew a loan: go to the catalogue and click on the My library card link, enter your "matricola" number and "codice fiscale". You can renew a book loan up to 5 times.



If the book is reserved by another user or if your loan is overdue you will not be able to make a renewal







#### Some materials are excluded from loan

Journals, periodicals, magazines, newspapers, encyclopedias, dictionaries

Works printed before 1900, rare books, books in poor condition...



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# **Photocopies**

You may photocopy part of book/journal, according to copyright laws using your student card.

Register to Alba Myprint service!



my <b>Print</b>	
User name:	
Password:	
LOGIN	





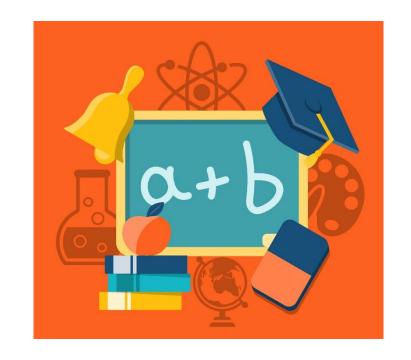


# If you don't find a book in Padua

Make an Interlibrary Loan Request (ILL)

to the central office for ILL

You can find the form request online!



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# If you don't find a journal article in Padua

Make a Document
Delivery request
through NILDE

It's for free!



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# How to use library computers

To access bibliographic sources and websites

log in with SSO (Single SignOn):

name.surname@studenti.unipd.it

or with your laptop to

**Eduroam** 



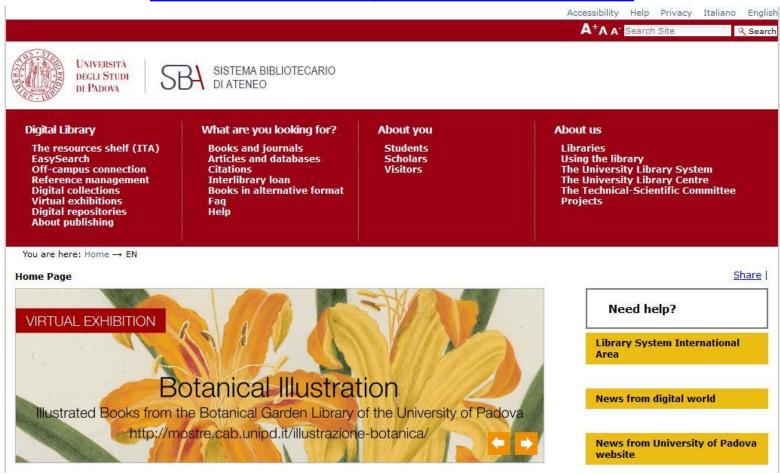




# To develop your research

Visit the University Digital Library

http://bibliotecadigitale.cab.unipd.it/en/









# Digital Library of Padua

BDP (Biblioteca digitale Padova) provides you with a single access point to all the digital resources and the related services of UNIPD libraries:

- •Ebooks
- •E-journals
- Articles
- Thesis
- Digital collections



#### **Need Help? Ask the Library Helpline**

http://bibliotecadigitale.cab.unipd.it/en/helpline



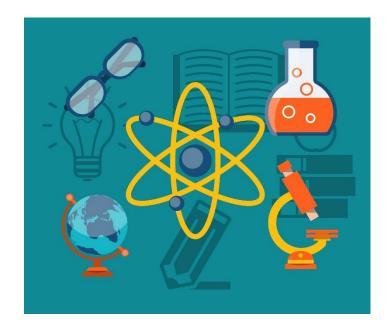




# ...always with you!

For your <u>connection off-campus</u> use the Auth-proxy service. Access the online sources wherever you are.

Remember to respect copyright rules.



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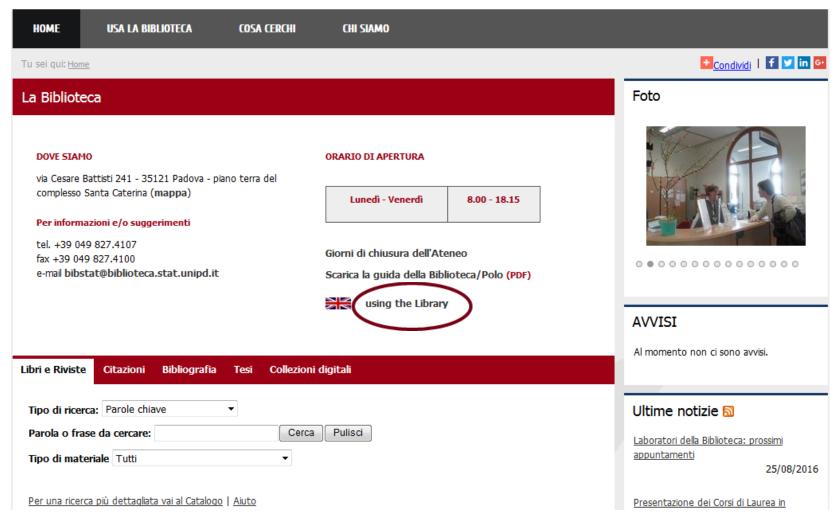
### Additional information in our websites





Biblioteca di Scienze Statistiche "Bernardo Colombo"

Polo di Scienze Sociali









# Training courses for you

Don't miss your train! Check the schedule and sign in.

Knowing your library

#### Come to:

- welcome day
- open day library



Searching for `books, journal and articles

#### Sign in:

- Methodology: ABC of the research
- Instruments: Catalogues, Digital Library

#### If you are a student:

- How to survive to your thesis
- Refworks

Developing your research

#### Sign in:

**DATABASE AND WEB RESORCES** 

- political sciences
- economic sciences
- law sciences
- statistical sciences

#### If you are a phd student or a teacher:

- Scientific communication and Open Access
- Research evaluation
- Copyright and plagiarism
- Refworks







### Ask a librarian

If you are in trouble with the Library System resources & services...



...remember to **contact librarians** and ask them for assistance.







### Ask a librarian

#### How to....

- ... search for a book, a journal
- > ... search on databases
- > ... manage bibliographic information
- ... evaluate and use online bibliographic sources
- > ... and much more!



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### Ask a librarian



bibstat@stat.unipd.it



http://bibliotecastatistica.cab.unipd.it/foreign-students



https://www.facebook.com/bibliostatunipd





